



United Technical Center School of Cosmetology

Adult Admission Requirements

- Possess a high school diploma, GED, TASC, or their equivalent accepted by WVDE.
- Pass Pre-Entrance Exam (TABE Test), recommend 8th Grade Level on TABE. These exams are given by appointment. Call UTC to register for the exam.
- Provide a Government Issued Photo ID.
- Provide a Social Security Card.
- Obtain Physical Exam.
- Pass Drug Screening.
- Complete Criminal Background Check.
- Attend Mandatory Orientation.
- Submit recent photo for student permit.

English as a Second Language (ESL) Applicants

Applicants with English as a Second Language Applicants are required to pass the TOEFL Test with a minimum score of 500. Apply at:

TOEFL – Education Training Service

PO Box 615

Princeton, NJ 08540

www.ets.org/toefl/

Students who do not score at or above 500 will be referred to WVDE's Adult Education Office (800-642-2670) to learn about English Language Acquisition Classes in their area. UTC DOES NOT offer ESL, EEL (English Language Learners), or VESL (Vocational English as a Second Language) classes.

Readmission Policy

Any adult student who officially withdraws from the program can request readmission. If approved, the student would then rejoin the program at the beginning of the same subsequent grading period or timeline from which they exited. Readmission will occur pending space in the new class as long as the student meets the following requirements. In order to be readmitted, adult students MUST:

- Have left the program in good standing.
- Complete an interview with the director, assistant director, and/or program coordinator.
- Pay any outstanding debts to the Center.

For more information on this program, please see the UTC Cosmetology Student Handbook.